

Vacancy Announcement
OCHA oPt
Research Assistant
SSA Contract

Background

As part of OCHA's ongoing monitoring of, and reporting on, the humanitarian situation in the occupied Palestinian territory, the OCHA Office is planning to produce a comprehensive report on East Jerusalem. The report will provide an overview and analysis of the key issues affecting the Palestinian population in East Jerusalem, including: movement and access restrictions (Barrier, checkpoints...etc.); residency rights; planning and zoning restrictions; demolitions and forced evictions; and the availability of services and access thereto (health, education...etc.).

Rationale:

In order to support the OCHA oPt office in producing the report on East Jerusalem, a research assistant is required for 12-16 weeks.

Tasks:

Reporting directly to, and under the supervision of, the focal point for the East Jerusalem report, the research assistant will:

1. Help identify gaps in the current information on the Palestinian population in East Jerusalem and keep the focal point apprised of relevant developments;
2. Carry out field visits and meetings with the affected populations and representatives of the local communities/authorities;
3. Conduct primary and secondary research on the key issues;
4. Contribute to the writing and production of the report;
5. Carry out any other duties as may be requested by the focal point

Requirements:

B.A. in social science, urban planning or relevant field
High degree of proficiency in spoken and written Arabic and English
Strong research and computer skills
Past field work experience in the Jerusalem area
In-depth knowledge of the actors operating in East Jerusalem and the range of issues affecting the Palestinian population in the city
Must be a team player

Preferred:

Experience in international and/or humanitarian affairs
Proficiency in Hebrew

How to apply

For a full description of the post and P11 form, please visit the vacancies section on the OCHA oPt website: www.ochaopt.org

All applicants are requested to email the completed United Nations Personal History form (UN P11) in English via e-mail to hr@ochaopt.org .

It should be appreciated your stating your full name and the exact job title as the subject in your email application.

Only shortlisted candidates will be contacted.

Women are encouraged to apply

Closing Date for Applications: 16 December 2009